

Immediate Past President

Position Description - *Revised March 2017*

FUNCTION

Serve as Immediate Past President representing the entire association membership and its best interests.

DUTIES AND RESPONSIBILITIES

Within the limits of the Bylaws and Policies, the Immediate Past President is responsible for and has commensurate authority to:

1. Serve on the Executive Committee as Immediate Past President with voting rights (*<reference appropriate bylaws/policy section>*).
2. Serve on the Association Board of Directors as a voting, non-quota Director
3. Attend all official meetings of the NATIONAL ASSOCIATION OF REALTORS® and Region (*<reference appropriate region>*) as a national director, voting delegate, and as a member of the state association leadership forum. (*<reference appropriate bylaws/policy section>*). Directors are required to attend the following meetings, at a minimum:
 - NAR 360
 - State Caucus
 - Both Regional Caucus meetings (Caucus meetings are held the day before the Board of Directors meeting).
 - Board of Directors Meeting. On very rare occasions, NAR may call a Special Board of Directors meeting. If they do, NAR covers the expenses and ample notice is given.
4. Attend Association Executive Committee Meetings, Spring Conference, Planning Session, REALTOR® Caucus and Leadership Conference.